

**NBTT Management & Content Team Meeting**  
**Nagle Warren Mansion**  
**Cheyenne, Wyoming**  
**August 1 & 2, 2001**

Purpose of Meeting: To finalize the Recommended Policy and Final Report, and to discuss steps for FEJF approval and submission to the WRAP.

*Note: Please make travel arrangements so that you can stay until 3:00 pm on August 2<sup>nd</sup> so that we can have a productive 2nd day! Thank you.*

**Draft Agenda**

**August 1, Wednesday - 8:00 am - 5:00 pm**

- |                                     |                       |
|-------------------------------------|-----------------------|
| I. Welcome                          | Darla (8:00 a.m.)     |
| II. Finalize Recommended Policy     | All (8:05 – 4:30)     |
| A. Emily                            |                       |
| Maintenance / Restoration           |                       |
| Escaped Prescribed Fire             |                       |
| Rationale for All Classifications   |                       |
| B. Bob                              |                       |
| Linkage: GCVTC, RHR                 |                       |
| Manage / Control                    |                       |
| C. Introduction (introducing Carol) |                       |
| Section 308 / 309                   |                       |
| Context – too federal?              |                       |
| Purpose – too much?                 |                       |
| III. Lunch                          | All (Noon – 1:00)     |
| IV. Plan for Day II                 | Rebecca (4:30 – 5:00) |

**\*\*\*Bar-B-Q at Darla's 6:00 pm\*\*\***

**August 2, Thursday - 8:00 am - 3:00 pm**

- |                                     |                        |
|-------------------------------------|------------------------|
| I. Good Morning!                    | Carl (8:00)            |
| II. Day 1 Carryover                 | All (8:05 – 10:00)     |
| III. Acronyms & Definitions         | Darla (10:00 – 11:15)  |
| IV. Check List of Changes           | Rebecca (11:15 – Noon) |
| V. Lunch                            | All (Noon – 1:00)      |
| VI. FEJF Submission & Approval Plan | Pete (1:00 – 2:00)     |
| IOC/TOC and WRAP Approval Steps     |                        |
| VII. NBTT Wrap-Up Steps/Assignments | Rebecca (2:00 – 3:00)  |

**NBTT Management & Content Team Meeting Notes**  
**Cheyenne, Wyoming**  
**August 1 & 2, 2001**

**Attendees:** Carl Gossard, Darla Potter, Pete Lahm, Mike Ziolkko, Jim Russell, Mark Fitch, Rebecca Reynolds

**Note:** This was a working meeting to finalize the Recommended Policy. As a result, "typical" meeting notes were not taken.

Task reminder for the assignments that came out of our Cheyenne meeting. Please contact Darla if you have any problems with any of this -- otherwise, we'll expect you to accomplish the following:

Carl: 1) Facilitate writing examples as indicated in the Draft Policy (also, review entire doc for any others that might be helpful) -- due to Darla COB Mon 8/6

2) Under Ecosystem Maintenance section: develop wording for the National program level (Cond Class) being developed at the local level -- due COB Tues 8/7

Mark: 1) Check to make sure we have incorporated tribal into the Current Condition section of the Intro. -- both wildland & ag subsections

2) Develop wording for Natural Background Condition Climatic section of Policy

3) Work with Darla on Appendix

All due by COB Tues, 8/7 or as per Darla's needs

Rebecca & Darla: Revise and cleanup all sections as per Cheyenne mtg and email new draft to NBTT Mngt/Content team NO LATER THAN COB Wed 8/8

All: READ THE DRAFT POLICY PRIOR TO THE 8/9 CONF CALL -- no wordsmithing!

Look for narrative flow and attention to the discussion items of Cheyenne.

Thank you all for your continued hard work (not to mention, collegiality)!

Rebecca Reynolds Consulting 8-03-01