

**NBTT Management Team
Conference Call Notes
9/26/00**

**Participants: Carl Gossard, Darla Potter, Mike Ziolk, Jim Russell, Pete Lahm,
Rebecca Reynolds (facilitator)**

I. Placeholder - Carl

Carl & Darla worked on draft that is being circulated. Need Pete's input. Issues: Add WGA? NTEC? Make call for write-ins more explicit? In the "issue" paragraph: include all other sources (instead of just fire). Change date on nomination form from October 31 to within 30 days of receipt. Pete will need to email to all FEJF when copy is finalized for their sign-off. Carl can take finalized copy to begin getting typeset. Darla will followup with Pete.

Assignment: Darla & Carl need to get Pete & FEJF approval and mail asap.

Due: 10/6 (?)

II. Invitee List - Darla

Darla reviewed the list, which numbers approximately 225 names. However, there are still unrepresented or meagerly represented sectors. The process to be used to accept or approve nominations received for each workshop needs to be developed.

Assignment: Rebecca contact P. Cummins at WGA for his review of list. Pete will contact B. Grantham of NTEC for his input. Darla will continue to followup with her sources as well as contact the WRAP Comm. Committee (Jan Miller) for their lists. Jim will re-send to FS Air Resource Mngt. And BLM for input. Carl will flesh out Idaho addresses. All invitee contact information will be emailed to Darla.

Due: 10/6

III. Content Team - Jim

Content team will be meeting tomorrow (9/27) to flesh-out the decision tree format and to review Rebecca's Staffer Workshop agenda draft. Jim will email results to Rebecca 9/28 for her meeting with Darla & Carl. Content Team needs to add Marc Pitchford to the review team for the decision tree.

In re: Task 2, Darla is coordinating with Lara Autry from the EPA group and will report progress on the next call to bring forward at the October NBTT meeting.

Assignment: Content Team develop final Decision Tree product for October NBTT Meeting pre-work packet to be emailed 10/16 by Darla.

Due: 10/13

IV. WRAP Briefing – Pete

Pete reported that he made a briefing to the WRAP on 9/25/00 in Sacramento on the NBTT tasks and associated plan for Workshops. A positive response was received from those in attendance at the WRAP meeting, so much so that discussion involved the consideration of having a WRAP meeting around the time of the March 2001 Policy Maker/Opinion Leader Workshop in Phoenix.

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V. Keynotes

Pete reported that Felicia Marcus (Regional Administrator, EPA) expressed interest in both NBTT workshops, and Pete recommended her as a good keynote for one or both of them. Mike & Jim reiterated their suggestion of Oregon Governor Kitzhaber. Group agreed that Mike should pursue the Governor for the policy maker workshop and Pete should inquire as to Marcus' availability for the Staffer Workshop (through John Kennedy, EPA Reg. 9)

Assignment: Pete & Mike will report back progress to Carl for inclusion in the NBTT October meeting agenda. Carl let Rebecca know for agenda purposes.

Due: 10/16

NOTE: Darla's Briefing Paper and the FEJF Storyline off the website are both good resources for communicating what NBTT is doing. These may also be good tools to consider for the Workshop Pre-Work Packets.

VI. Meeting Sites/Logistics – Rebecca

Rebecca will contact Deb Kinsley at WGA to confirm all meeting arrangements to date, including October in Denver, December in Santa Fe, January in Denver and March in Phoenix. Rebecca will report back to Darla.

VII. Next Meetings and other business

Darla, Carl and Rebecca will meet in Denver tomorrow to review and move forward all tasks. This includes revising the NBTT Meeting Schedule, which will be emailed to all Mngt. Team, and distributed in October to all NBTT.

Rebecca will develop a detailed agenda for the NBTT October Meeting and Darla will email to all NBTT with pre-work for that session by 10/16.

Rebecca will be on vacation October 9 – 16th.

Co-Chairs will conf call again on 10/17. Time to be 10:00 a.m. mt., unless decided otherwise.