

FEJF B NBTT

Management Team Conference Call

July 26, 2000 B 10 am Mountain

Call Participants: Carl Gossard, Darla Potter, Jim Russell, Mike Ziolk, Pete Lahm

Rebecca Reynolds

- \$ Carl has contacted Rebecca Reynolds about continuing to work with the NBTT and she has responded that she would be honored to continue working with us.
- \$ Rebecca will go thru her calendar and make sure that all the dates we have for NBTT meetings and workshops look O.K. on her schedule.
- \$ Rebecca will also begin working up a cost estimate based on what we've sent her and discussions we've had which we hope to have prior to our next conference call.
- \$ Carl will go ahead and start writing some contract language that will discuss as the management team on the August 9th conference call.
- \$ Carl will follow up with Rebecca as to the anticipated delivery of any additional work products from the June 29, 2000 NBTT meeting in Denver.

Conference Call Notes and Meeting Notes

- \$ The NBTT management team conference call notes will be finalized and converted to PDF for posting on the FEJF website. Drafts of the call notes will be prepared by Darla and sent to the management team via e-mail for review prior to finalization.
- \$ The meeting notes from the Portland meeting May 30 & 31 need to be finalized and posted on the website. Darla will send an e-mail to Shelley as a reminder on this task.
- \$ The meeting notes from the Denver meeting, June 27 & 28 breakout sessions as well as the June 29 meeting, need to be pulled together and posted on the website, even as a draft. Carl will check with Rebecca (see last bullet under Rebecca Reynolds above) and if needed Darla will take her notes and Jim's notes to put together a draft meeting note set.
- \$ John Graves overall meeting notes for the June 27-29 FEJF and NBTT meetings will be posted on the website this week. John's notes on the NBTT are a general summary of the June 29 NBTT meeting and will not be denoted on the website as NBTT meeting notes.

Funding

- \$ \$50,000 has been approved by Northern Air Manager's Committee for the NBTT workshops (yes that is for both of them).
- \$ \$10,000 in FEJF budget to help pay travel costs.

Pete's outreach on NBTT workshops concept

Co-Chairs of Communications Committee

- \$ The briefing paper prepared for Pete by the NBTT co-chairs was shared with the co-chairs of the communications committee.
- \$ The Communications Committee will be willing to help on logistics for the workshops, as well as identify the target people (Amovers and shakers®) for the 2nd workshop.

Industry

- \$ Conference call to hone and build-up the industrial interest in the NBTT with Ken Evans (NBTT member/participant), Dick Hayslip, Shawn Kendall, and Pete Lahm.
- \$ This call helped to generate interest and awareness about the NBTT work and it is hopeful that it will get the industry vested in the process from the beginning.

- \$ Who to contact in industry was one topic on the call.
- \$ The ball is rolling for industry to feed into Ken Evans who will then bring a broader industry perspective and feedback to the NBTT.
- \$ It is hoped that by vesting industry in the process early on that NBTT will not be wasting time developing options to take to the workshops that are not palatable to industry.

Environmental

- \$ Pete has contacted some of the environmental community (Grand Canyon Trust, Sierra Club, ? Verant, ? Palzer, Vicki Patton with Environmental Defense) to generate interest and activity on the NBTT work.
- \$ The objective is to get the environmental community to feed into the process so that we don't get just one local or regional viewpoint on the topic of Anatural@ fire.
- \$ It is hoped that by vesting the environmental community in the process early on that NBTT will not be wasting time developing options to take to the workshops that are not palatable to the environmental community.

Salt River Project (Dick Hayslip) RE 2nd workshop Aniceties@

- \$ Pete provided some additional information on this topic to give the management team a better understanding and Acomfort level@
- \$ past practice (GCVTC & WRAP) is that an industry group or company would provide the Aniceties@ (coffee, cookies, etc.) for a meeting such as the 2nd workshop where those types of niceties will be expected
- \$ this would not be ASalt River Project brings you the 2nd NBTT workshop@ type of sell
- \$ offer good if 2nd workshop held in Phoenix

Location of 2nd Workshop B Denver or Albuquerque discussion

- \$ meeting needs to be held near a hub airport, Albuquerque is not a hub
- \$ New Mexico has not been heavily engaged in the fire/smoke topic
- \$ need to touch base in CO for 1st workshop but then if people are really interested in the topic they'll follow wherever we go for the 2nd workshop, if they feel that strongly about the topic
- \$ complaints about cost to fly to Denver
- \$ complaints about time to get to conference facility from DIA (even if facility is Anear@ the airport)

Location of 2nd Workshop B Phoenix discussion

- \$ Several key industrial representatives are in the area (most of industrial interest in fire/smoke has been from the SW and NW utilities) some are mover and shakers that have moved other WRAP product forward
- \$ AZ DEQ Director would be interested in participating, Phoenix location make that more of a possibility
- \$ needs to be in a good conference facility near an airport, for easy in and out capability (WRAP meeting was at the Fiesta Inn in Tempe and was well received)
- \$ having the 2nd workshop in a different city engenders additional participation and a greater diversity that will be valuable in getting to the appropriate people

Decision B The NBTT management team, after hearing all of the above arguments regarding the 2nd workshop location, has decided that Phoenix will be the location for the 2nd workshop.

2nd Workshop

2nd workshop B A Policy Makers/Opinion Leaders@ B March 15, 2001 B Phoenix, AZ

- \$ the location has been finalized (see Decision above)

- \$ main sticking point is the idea of Ahand-picked@ attendees although with the help of the Communications Committee (Carl is still trying to reach Dennis Haddow) this may be overcome
- \$ suggested number to start planning for is 40-50 (key participants may bring a staffer which has increased this number)
- \$ this number can be revised as these plans evolve over the next 2 months
- \$ time for workshop is suggested at 10 am to 4 or 5 pm
- \$ suggestion to bring in speakers the day before and have a dinner that evening
- \$ the participants need to be identified NOW so that the NBTT can send out date savers and start Ahustling@ people to reserve the workshop dates NOW
- \$ Steve Pine is in Phoenix area, which would give us a greater likelihood to tap him as a speaker
- \$ panel suggested as an effective way to introduce information

1st Workshop

1st workshop B ASenior Staffers@B January 24/25, 2001 B Denver B Noon to ??

- \$ Noon viable time to start B 11 am too soon due to transport from airport to conference facility
- \$ past experience by Pete is that if the meeting ends at noon you might loose people for the 2nd day, suggestion to bump end time out if it is pushing it to achieve workshop objectives from Noon - Noon
- \$ plenary session at end of workshop will be necessary, from Pete's experience B it will be hard to do a plenary before lunch without a lunch break to prepare for the plenary session
- \$ most workshop attendees will probably need to leave by 3:30 pm to catch flights, so if revise end time end it at 3:00 pm or 4:00 pm
- \$ make sure that topics for 2nd day are introduced on 1st day so that the workshop participants have time to think about the task at hand

Other Items Discussed

- \$ Carl is still attempting to reach Dennis Haddow regarding the Placeholder Memo or Date Saver and the 2nd workshop attendees
- \$ The Content Team hasn't moved forward yet on work. Jim and Mike are planning to talk to each other about how to proceed within the next few days. Content Team remember that you also have the assignment to Wordsmith Objectives.

Future NBTT Management Team Conference Calls

Wednesday, August 9, 2000 10 am Mountain (9 am Pacific) call in number (208) 947-4002

Reminder Next NBTT Meeting

September 5, 2000 B Boise, ID

- \$ Noon to 5, will possibility of working that evening if necessary, facilitated meeting
- \$ tentatively 1 breakout session for NBTT during Sept. 6/7 FEJF meeting to finalize items from Sept. 5 NBTT meeting
- \$ management team may convene during a breakout session or during the evening to finalize work
- \$ NBTT meeting room for 15-20 people for Sept. 5, Darla will contact Deb Kinsley @ WGA
- \$ Darla will contact Pete regarding these needs and his plans for the Boise meeting