

NBTT Management Team Conference Call

November 21, 2000 – 10 am Mountain (9 am Pacific)

Participants: Carl Gossard, Darla Potter, Jim Russell, Mike Ziolk, Pete Lahm, Mark Fitch

Rebecca Reynolds was not able to be on the call but contacted Darla prior to the call with pertinent information regarding facilitators and presentation materials.

Facilitators

- 5 definite, 10 possible in various stages of contact
- Facilitator training at WGA January 16, 2000

Presentation Materials

- Rebecca and her assistant are investigating the use of foam board with large post-it notes (self-stick) for the medium to give the breakout groups to work with the decision tree. The post-it notes can be run through the printer, which will decrease the time necessary to create the decision tree shapes with the text.
- Taking a photo of the foam board and post-it notes has been tried and proved very successful (you could read the text on the post-it notes).
- The group will be updated in Santa Fe as to the status on this item via the use of the digital camera pictures.

Nominee Update

- As of 11/21/00 10 am E-mail from Deb Kinsley she has received 8 nominations.
- The call participants knew of several people that were planning to attend but were not on the list.
- Final list is expected from Deb on November 29, 2000, which will then be reviewed by Pete, Mike, Darla, and Ken Evans. Those four people will make a recommendation on how to proceed.
- Making the pre-work available on the Internet as well as through the mail may be key.

Questions

- What happens if we don't have enough people for each workshop?
- What is the lowest number of people we will host the workshop for?

Keynote & Presenters (January Workshop)

- Pete has spoken with Rick Sprott about Diane Nielson and Pat Cummins about Jim Souby but has yet to confirm a keynote.
- Pete has confirmed Phil Omi (cultural role of fire) and Robert Quinn (agricultural role of fire).
- Jim has confirmed Jim Agee (wildland role of fire).
- Pete has a call in to Dick Hayslip (regulatory context) but has yet to confirm a presenter for this section.
- Dennis Haddow (visibility) was confirmed at the October NBTT meeting.

Reminder: All speakers (except keynote) are to have a 1-2 page white paper to Darla for reproduction purposes no later than **January 10, 2000**.

Position Paper Preparers

- Pete hasn't had a lot of time to contact people. He has some calls out to people but will be working on this yet this week and early next week.

- Manuel Cunha – confirmed
- Mark Wagoner – confirmed
- Pete wants the most up to date decision tree and rationale to send to them as background information.
- At October meeting the due date was set as November 30, due to delays with contacts as well as the decision tree that will have to be pushed back. A new date was not set. Keep in mind that December 15 was targeted as date to send out pre-work, December 22 is the drop-dead date for pre-work to be sent out to allow for a 30 day lead time prior to the January 24/25 Workshop.

Keynote (March Workshop)

Mike says he has yet to hear yes or no from the Oregon Governor's office on this item.

Pre-Work

- Multiple pre-work mailings may be necessary
- **December 15** was targeted as date to send out pre-work, **December 22** is the drop-dead date for pre-work to be sent out to allow for a 30 day lead time prior to the January 24/25 Workshop.

Items to be included in pre-work

- Participant letter (yes you've been chosen to attend)
- Logistics Information (hotel, shuttle, lunch, etc.)
- Workshop Agenda
- FEJF Storyline
- Assumptions
- Definitions
- Decision Tree & Rationale
- Position Papers

Decision Tree/Rationale

- Jim updated the group on the progress in updating the trees and rationale based on the feedback received to date.
- Due to a mis-communication Pete and Mark have yet to provide their feedback.
- Due to gant chart logic the decision points are hexagons and the end points (i.e. natural or anthropogenic decision boxes are now rectangles).
- Discussion on "Escaped Controlled Ag Burn" and "Escaped Prescribed Fire" box placement on the respective decision trees. Darla modified trees as discussed and sent out to the group immediately after the call.

Game Plan

- Darla finalizes decision trees and sends back to group immediately after call.
- Jim finalizes rationale slides and sends out to group November 21.
- Pete and Mark, review decision trees and rationale slides and provide feedback to Darla no later than Noon November 22.
- Darla incorporate changes and distributes to NBTT and FEJF (via Pete) for review and comment as a draft final. Also to be distributed assumptions, definitions, rationale, and trees. Send out for review comment November 22 PM. Comments due from NBTT and FEJF NO LATER THAN Noon December 1.